



# LERWICK COMMUNITY COUNCIL

[www.lerwickcc.org](http://www.lerwickcc.org)

## CHAIRMAN

Mr Jim Anderson  
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## CLERK

Mrs Marie Sandison  
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25 August 2014

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7.00pm** on **Monday 1 September**.

The next meeting of Lerwick Community Council will be on Monday 6 October 2014.

Yours faithfully

*Marie Sandison*

Marie Sandison  
Clerk to the Council

## **LCC Members Literature in Office**

Shetland Amenity Trust – Annual Report 2012/2013

## **BUSINESS**

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 7 July 2014 and Special Meeting 11 August 2014
4. Business arising from the minutes
5. Resignation of Mr Leslie Angus
6. WW1 – Laying of VC Commemorative paving slab - Captain William Arthur Murison McCrae Bruce  
– In attendance Mr Jon Sandison (WW1 Historian)
7. WW1 - Commemoration Coins for Primary Schools
8. Harrison Square Information Panels
  - a) Big Lottery Awards for Conditional Funding
  - b) Draft Info Panel
9. Correspondence
  - 9.1 Shetland External Transport Forum views on 2018 Northern Isles Ferry Contract
  - 9.2 Petrofac/Northlink Incidents – Mr George Maconnachie, Senior Construction Manager, Petrofac, Sullom Voe
  - 9.3 Petrofac/Northlink Incidents – Mr Stuart Garrett, Managing Director, Serco Northlink Ferries
  - 9.4 Funding Opportunities – Climate Challenge Fund
  - 9.5 Safe Bus Stops – Annsbrae, Tesco & Jim Taylors – Mr Damien Ristori
  - 9.6 Northmaven Community Council – Objection to 2014/197/PPP Proposed Housing (Planning Permission in Principle) North Staney Hill, Lerwick
  - 9.7 New Cycle Safety Leaflet
  - 9.8 Access Road to Sletts Pier – Mr Ryan Leith
  - 9.9 Minority Status in the UK – Department for Communities and Local Government
  - 9.10 Traffic Concerns from SIC Roads – David Coupe – Executive Manager, Roads
  - 9.11 Health & Care Experience Survey – Mr Ralph Roberts, Chief Executive, Shetland NHS Board
10. ASCC – October 2014 Meeting – Agenda Items
11. Financial Reports
12. Planning Applications
  - 12.1 2014/256/PPF – Erect Industrial Building for use as a builders premises, Port Business Park, Gremista, Lerwick - C & M Building Contractors
  - 12.2 2014/268/PPF – To extend existing workshop, Lerwick Fisher Traders, Gremista Industrial Est, Lerwick - Lerwick Fish Traders Ltd
- 13 Lerwick Community Council Elections 2014
- 14 Any Other Business

**MONDAY 7 JULY 2014**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

**Members**

Ms K Fraser	Mrs A Westlake
Mr D Ristori	Mrs A Simpson
Mr A Henry	Mr A Wenger
Mr M Peterson	Mr A Johnston
Mr S Hay	

**Ex-Officio Councillors**

Cllr M Bell

**In Attendance**

Chief Inspector Eddie Graham, Shetland Area Commander  
Mr Martin Platt, Shetland Credit Union  
Ms Sue Smith, Shetland Credit Union  
Mr Dave Coupe, Executive Manager Roads, SIC  
Ms Pat Christie, Community Involvement & Development Officer, SIC  
Mrs Kate Massie, Association of Shetland Community Councils  
Mrs M Sandison, Clerk to the Council

**Chairman**

Mrs A Simpson, Vice Chairman to the Council presided.

07/14/01 **Circular**

The circular calling the meeting was held as read.

07/14/02 **Apologies for Absence**

Apologies for absence were received from Mr J Anderson, Mr A Carter, Cllr C Smith, Cllr A Wishart and Cllr J Wills.

The new Clerk, Mrs M Sandison was welcomed to the job and introduced to everyone present. Also Ms Pat Christie was welcomed to the meeting in her new role as Community Involvement & Development Officer.

07/14/03 **Minutes**

The minutes of the meeting held on 2 June were approved on the motion of Mr D Ristori and seconded by Mr S Hay.

07/14/04 **Business Arising from the Minutes**

**Sheep Roaming Free and Silted Up Cattle Grid** - Ms K Fraser informed the council that these had been sorted.

Mr M Peterson wanted it recording that Mr A Carter's remarks about the Scottish Police Force having some 200 armed police was omitted from the minutes of the meeting on 5<sup>th</sup> May 2014.

The Vice Chairman offered the Police Inspector the opportunity to present his report first so he could leave afterwards to see to other matters.

07/14/12

**Shetland Policing Report – Chief Inspector Eddie Graham**

Chief Inspector E Graham gave a run through the monthly report for June. The year end figures have been published for each and every council area across Scotland. Detection rate for crimes and offences committed in Shetland remains one of the highest in the country. In effect for the financial year 2013/14 three out of four crimes perpetrated in Shetland were detected with a final figure of 74.1%.

An area of concern was assaults in Shetland 2012/13 which stood at 201 for the year. A lot of energy and pro-active enquiries are driving this figure down. This has seen the number of assaults down to 111 for the year 2013/14. Overall crime is down by 17% on the previous year.

There has been a lot of discussion in relation to Police Resilience and the number of vacancies due to retirement and the transfer of officers. However, two officers are arriving from Aviemore and Dornoch. In addition two probationary officers have arrived and there are three probationary officers at the Scottish Police College who have been appointed to Shetland. Interest in vacancies is high, but the strong housing market in Shetland makes it difficult to find affordable accommodation.

On 1<sup>st</sup> July Queen's Baton Relay we were supported by the Security Escort Team running with the baton, 4 police motorcyclists and an additional 7 uniform officers. The Local Authority did a power of planning and the day was highly successful.

Road safety remains a priority and there will be continued focus on what the public are concerned about in this area. Thirty individuals were reported for drink or drug driving and 92 were reported for speeding offences.

Alcohol is still a concern and drugs issues in Shetland. Stop and search after acting on intelligence has a success rate of 26-27%. One individual during the month of June was reported for being in possession with intent to supply a significant amount of heroin and is awaiting the judicial process.

The Community Safety and Resilience Board are due to sit on the 14<sup>th</sup> of August and he was sure the Command Area performance will be the subject of much discussion. There are areas that they will be concentrating efforts on, in particular housebreaking, which has seen an increase in the last year. A number of individuals are serving sentences in respect of some of these offences.

Mrs A Simpson thanked Chief Inspector E Graham for his report and asked if anyone had any questions.

Ms K Fraser mentioned the danger of legal highs and what can be done about them.

E Graham responded by saying, we stop, seize, send and test. They have been linked to 2 deaths, a combination of drugs and alcohol. The use of classified substances by individuals is being reported.

Ms A Westlake said it was great news to hear that statistics had reduced in certain areas. She wondered if the normal population of approx 24,000 increased by an additional 5,000 workers had any additional consequence to the figures.

E Graham said that indeed there was a slight increase which would fit in with the rise in population. He mentioned Operation Notebook set up to target a reduction in noise related to anti-social behaviour across the Highlands and Islands.

Mr M Peterson asked how many officers were on duty on the 26<sup>th</sup> June during the disorder in the town.

E Graham responded by saying they had received a call from Petrofac to say there would be a laying down of tools and it was expected that they would go out. During the course of that evening 9 calls were received due to workers acting disorderly, drunk and in need of assistance and a breach of the peace. Activity that mirrors what we receive on a mad Friday night.

Mr M Peterson asked if any additional officers were called out on that Friday.

E Graham declined to comment.

Mrs A Simpson asked if there were any other questions and thanked the Chief Inspector for his time.

Mr M Peterson raised concerns about the firearm deployments as mentioned by Mr A Carter at the meeting in May.

E Graham responded by saying that any officers carrying firearms are trained to a high standard and has to have the capacity to respond to certain incidents. Three officers are trained for this purpose.

Mr M Peterson expressed concern about the recent article in the Inverness P&J regarding the Highland Police and the use of firearms and armed response vehicle.

E. Graham said a response was not necessary to that.

Mr M Peterson said perhaps this was something that the council could take up in the not too distant future.

07/14/05

**Presentation by the Shetland Credit Union – Mr Martin Platt & Ms Sue Smith**

Mrs A Simpson welcomed Mr Platt and Ms Smith to the meeting.

Mr Platt thanked the council for inviting them to the meeting. To start he asked for a brief show of hands if those present had heard of the SICU. All raised their hands. Then he asked if any were members. This resulted in Mr A Wenger declaring an association through his work. Mr Platt said this show of hands reflected the fact that there were not many members and fewer volunteers. He hoped that this presentation would explain what the Shetland Credit Union is about and how the Community Council can assist them by championing their cause.

Ms Smith told members that the SICU were situated in the Toll Clock Centre.

Mr Platt went on to say that SICU was operated by members along with a Board of Directors in accordance to the Financial Services Authority regulations. All were volunteers and took on roles such as working as cashiers. He said this was positive banking, benefiting the local community, no fat cats and an annual dividend to the members at the end of the year when the membership was large enough.

Membership was open to anyone, adults and children over 16 years who live/work in Shetland, this was the common bond. Application forms needed to be completed with a £2 membership fee and a minimum deposit of £5. How it works is that all members save together, some borrow paying a rate of interest, this covers the running costs and any extra is profit paying out dividend to the members.

Ms Smith mentioned a recent partnership with CAB due to a lottery bid which had enabled employment of Mr Geoff Goddard who was available to give money advice. Advice can now be provided on mortgages, switching utility providers, retirement and pensions. Borrowing rates were far cheaper than most banks at 12.68% APR. A bank loan of £1,000 would result in £1130 paid back with the interest.

Mr Platt said that some people just need small loans for items such as washing machines, clothes and shoes, amounts of £50 or £100. Small loans such as these are not given out by banks. As long as members are savers loans are available.

A bright future could be seen with the increase in loan income used to pilot other schemes such as cash cards, banking by email and telephone and providing sustainable income.

Ms Smith mentioned the three ways money was available currently by cheque, cash or a mix of both. Leaflets were to be left for the members and membership application forms.

Mr Platt asked if there were any questions they would be happy to answer them.

Mrs A Simpson asked if anyone had any questions.

Mr M Peterson asked if there were any payday lenders in Shetland.

Mr Platt stated that most operated via the internet and he wasn't aware of any in Shetland, although there maybe illegal ones.

Mr M Peterson just wanted to make a comment about a sign in the window of the SICU encouraging loans and this not being too good.

Mr Platt said we need to look at what other lenders are saying and if people can do better borrowing from us we can encourage them and offer responsible banking. So yes we do advise on loans.

Ms A Westlake thanked them for the informative presentation and said she had been surprised by certain figures regarding lending rates from other companies. She wondered why there was not a bigger uptake here with the loans that were offered.

Mr Platt mentioned there had been adverts in the paper and radio, but different techniques such as word of mouth and community champions might work better.

Ms A Westlake responded that she will be doing so and asked what the cap on loans was.

Mr Platt replied it was £15,000.

Ms Smith said that they attended Agricultural Shows last year and intended to do so again. Also the office was staffed 4 days a week from 12-2pm and more volunteers would help expand the opening times.

Ms A Westlake asked if somebody has a loan could they switch from the current lender.

Mr Platt said that couldn't be done in the same way as switching utility providers, but they could offer a lower rate on a loan which would help to pay off the existing loan.

Ms Smith mentioned that it would be good to have satellites at maybe Bressay, Bigton, colleges and schools. It's about teaching the young to save regularly. They have visited the college a number of times and community councils.

Ms K Fraser asked what skills do they look for or do they take anybody.

Mr Platt said that skills are not necessarily required as training can be given, but basic adding/subtracting would be desirable. At least 2 people need to be on duty and a mentor is available all the time.

Ms Smith said they were not only looking for cashiers but various roles, champions to raise awareness, maybe those with skills for the website/IT, marketing leaflets, posters.

Mrs A Simpson thanked them both for a very interesting presentation.

**Mr Platt and Ms Smith left at 7.50pm.**

07/14/06

**Prioritisation of Future Rd Improvement Schemes (7.7) and Traffic Speeds Gilbertson & South Road and Crossing Point South Road – Mr Dave Coupe, Executive Manager Roads Services, SIC**

Mrs A Simpson was pleased to welcome Mr Dave Coupe to help us through these issues.

Mr Dave Coupe offered to give a brief overview and stated that these were a collection of schemes which had been highlighted in the past and the underlying thing was that the council didn't have the funding as yet. The aim was to try to prioritise so that in the future when the money was available they could be up and running. Any work would still be up for technical appraisal. The LCC were invited to score on the scale of 1-5 and remove/add as required.

Mrs A Simpson asked if anyone had any views and hoped that all had worked out their priorities.

Mr M Peterson asked with regard to Westerloch Brae Traffic Calming if there had been any demand from residents.

Mr Coupe said that originally there was. He mentioned that street lighting in that area had been dealt with.

Mr M Peterson viewed it as a low priority.

Ms A Westlake mentioned the South Lochside proposed Helipad and the resident's probable concern about this.

Mr Coupe said that the Helipad was not a road issue.

Discussion ensued regarding Commercial Road, Church Road, The Esplanade, Hillhead Area, Lerwick Kerbing and Charlotte Street.

Ms K Fraser scored the Lower Hillhead a 3 and Kerbing a 4. She asked about the Junction at King Harold Street.

Mr Coupe explained that the plan was to change the island to a T-junction to allow parking for the shop and residents.

Ms K Fraser agreed it was a busy area for vehicles and pedestrians and it might be better to formalise it.

**Ms A Westlake left at 8.05pm.**

#### **Traffic Speeds Gilbertson Road & Crossing Point South Rd**

Mrs A Simpson informed Mr Coupe that concern had been expressed at the speed of vehicles on the north side of Gilbertson Rd. Drivers would appear to be using the build-out on the pavement at the top of Anderson Rd as a chicane. Could a traffic counter be installed to monitor this?

Mr Coupe said absolutely, only to happy for this to go ahead.

Mr D Ristori raised as a concern the speed limit on the South Road up to the Sandy Loch Drive junction and a request for the 30 mph speed limit to extend right up where it is currently a 40 mph limit. He also mentioned the pick-up point for Anderson High School bus users.

Discussion ensued regarding the speed, the dark areas up to the Observatory, pedestrians and traffic in that area.

Mr Coupe asked the LCC to please formally write and request the authority to look at these concerns from the roundabout near the school up to Shurton Brae. It was hoped that putting forward proposals now would allow for action in the future.

**(Action: Clerk to the Council)**

Mrs A Simpson mentioned a safe crossing point to be looked at as well in that area to allow children to cross safely and access the park.

Mr Coupe said this had been asked before. The assessment for Pelican Crossings involves many factors. The current position from the local authority is they are not looking to increase this provision. The engineering in implementing schemes involves visibility requirements. Removal of barriers in this instance could present a road safety hazard.

M Peterson raised a concern that the Royal Mail box was too near the junction and could cause a danger for cars stopping to use it.

Mr Coupe suggested making contact with the Royal Mail regarding this.

**(Action: Clerk of the Council)**

Mrs A Simpson thanked Mr Coupe for his attendance at the meeting.

**Mr Coupe left at 825pm.**

07/14/07

**Correspondence**

**7.1 Dyke at Knab Road – Unsafe Area – Jonathan Duncan, Coastal & Flooding Engineer, SIC**

Awaiting a formal response.

**7.2 Silted Up Cattle Grid – Steve Scott, Regional Comm. Manager, Scottish Water**  
Problem solved.

**7.3 Bare Ground – Shetland Skatepark – Kaye Williamson, Treasurer, Shetland Skatepark**

In hand.

**7.4 Hire of portaloos – Sylvia Halcrow, Joint Secretary, C'burgh & District Ag, Society**  
Noted

**7.5 2014/065/PPF – Extend Opening Boundary Wall, 12 Bank Lane – John Holden, SIC**  
Noted

**7.6 School Transport – Shona Thompson, Executive Manager, Schools**  
For members information, unless any issues.

**7.7 Prioritisation of Future Road Improvement Schemes – Neil Hutcheson, Engineer, Roads, SIC**  
(Dealt with along with item 6.)

**7.8 Participatory Budgeting – Community Councils – James Gray, Executive Manager, Finance, SIC**

All welcome to meeting on 5<sup>th</sup> August 7-9pm in Town Hall to help reduce budgets.

**7.9 Lerwick Campsite – Brevik – Ralph Roberts, Chief Exec, NHS Shetland**

The site is now for sale so no possibility for caravans.

07/14/08

**Financial Reports**

**8.1 Core Funding Financial Report as at 30 June 2014**

Noted

**8.2 2013-14 CDF Financial Report as at 30 June 2014**

Mrs A Simpson highlighted unspent funding of £956 from the Distribution Fund and asked if members could agree in principle to this amount being awarded to Mind Your Head who have expressed an interest in grant funding. If we don't spend this money before the end of August it has to be returned.

**(Action: Clerk to the Council)**

**8.3 2014-15 CDF Financial Report as at 30 June 2014**

Noted

07/14/09

**Clerk Hours and Remuneration**

Held until later on the Agenda.

07/14/10

**Planning Applications for Approval**

Cllr M Bell declared an interest being a member of the planning board.

**10.1 2014/207/PPF – Upgrade Property – 69a Commercial St, LK, Mr Leslie Irvine**

No objections.

**10.2 2014/190/PPF – Construct Helipad & Access Road - South Lochside, Mr Trevor Smith**

Discussion ensued about the sighting of the helipad in the playing fields to the south of the Clickimin Leisure Centre. The old site at Breiwick Road and Sea Road were mentioned as brilliant sites by Mr M Peterson. Cllr M Bell knew that the Lochside site was going to cause problems as it had in the past. Reasons such as Pilot concerns regarding the approach to the emergency landing site were issues looked at several years ago. Ms K Fraser suggested that sites next to the sea could be problematic due to high winds.

Mr M Peterson proposed that an objection be made to the sighting at South Lochside.

Mrs A Simpson asked if anyone wanted to second the proposal. No members seconded the proposal so the motion was not passed.

Mr M Peterson asked for his objection to the planned site to be noted due to his concern for the residents at South Lochside.

07/14/11

**Any Other Business**

**Lane Lights** – Mr D Ristori highlighted the lane lights at Irvine Closs have been out for a few years and the danger at night with steps at both ends. Also Pilot Lane has had a light out for over a year and Nicolson's Closs would welcome a light.

**(Action: Clerk to the Council)**

**Lerwick Health Centre** – Mr M Peterson raised the concern regarding the poor figures recently published. He suggested asking for a representative to attend a LCC meeting. Also the waiting times at the A&E and an alleged staff absence due to fine weather were of concern.

**(Action: Clerk to the Council)**

**Northlink/Petrofac** – Mr M Peterson mentioned the recent incidents and the desire to find out what is being done about them. Mrs K Massie advised that this was being dealt with as both were in talks. Ms K Fraser suggested the LCC write and asks what is being done before our September meeting.

**(Action: Clerk to the Council)**

**Minority Status** – Mr M Peterson asked if any progress had been made with regard to contacting the UK Government and finding out about claiming minority status.

**(Action: Clerk of the Council)**

**Synthetic Pitch** – Mr A Wenger requested that we find out more information about these plans, understand the need and enquire about the money required.

**(Action: Clerk to the Council)**

**The clerk Mrs M Sandison left the room at 9:00pm before the following agenda item was discussed.**

**Cllr M Bell, Mr M Peterson and Ms Pat Christie left at 9:00pm.**

07/14/09

**Clerk Hours and Remuneration-(Minute taken by Mrs K Massie, ASCC)**

The Vice Chairman circulated the proposed changes to Lerwick Community Council's Clerk's hours of work and remuneration. The document outlines the changes that have been made i.e. dispatching meeting papers electronically; reduction in grant application forms and electronic correspondence. Taking this into consideration it is proposed to reduce the number of hours on which the Clerk is remunerated from 60 hours to 50 hours per month. In addition, to ensure that the Clerk is compensated for any additional hours worked it is proposed that any ad hoc meeting etc. is paid extra over on a pro rata basis.

It is also proposed that the hourly rate be increased from £12.67 to £12.93 per hour. The Clerk will keep and submit a monthly time/work sheet to ensure that hours being worked are broadly in line with remuneration received.

The Clerk's hours will be reviewed in September 2015.

The Vice Chairman confirmed that the Clerk had accepted the post on the basis of the proposed hours.

Mrs Massie pointed out that the standard of service provided by Community Council Clerks is good value for money and the increase in hourly rate is justified. The Clerk should always be made to feel they can approach the Chair and Members regarding any problems they may be experiencing.

Following a short discussion it was agreed to adopt the changes to the Clerk's hours and remuneration. Proposed by Ms K Fraser; seconded by Mr A Wenger. There being no other proposals or objections the motion was carried.

There being no further competent business the meeting concluded at 9.05pm.

**Minute ends.**

MRS A SIMPSON  
VICE CHAIRMAN  
LERWICK COMMUNITY COUNCIL

**Chairman.....**

**Date.....**

**MONDAY 11-AUGUST 2014**

At a Special meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

**Members**

Ms K Fraser  
 Mr W Spence  
 Mr A Johnston

Mr A Wenger  
 Mrs A Simpson  
 Mr S Hay

**Ex-Officio Councillors**

Cllr A Wishart, Cllr J Wills

**In Attendance**

Mrs M Sandison, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

08/14/01 **Circular**

The circular calling the meeting was held as read.

08/14/02 **Apologies for Absence**

Apologies for absence were received from Mr A Carter, Mr E Knight, Mr M Stout, Cllr P Campbell, and Cllr M Bell.

08/14/03 **Planning Consultations**

Mr J Anderson proposed that the council look at the planning consultation for the Staneyhill development first.

**3.2 2014/197/PPP North Staneyhill – Proposed Housing**

Mr J Anderson asked if there were any comments on this application.

Cllr A Wishart raised the query regarding access to the site. A letter among the consultations mentioned the very narrow roads. Not sure of the access as not included in any drawing.

Mr J Anderson noted that the red line showed the boundary of the site and as yet no definite plans as to access on the site. This would be part of the detailed planning.

Ms K Fraser stated that it is mentioned in the plans for a link up of paths with the Staneyhill and Norstane residential areas.

Mr J Anderson mentioned Staney Hill Road and Pegasus Place as possible access routes as far as he was aware, based on drawings done a long time ago by the council.

Mr K Fraser noted that it would be a cause of concern if it became a through road for traffic and wouldn't want to see Staney Hill as an invitation to drive through for all. It was hoped that it would be designed as not to allow for that as a shortcut.

Mr J Anderson suggested a letter stating that there should be no link roads through, that would result in creating a through-road.

Cllr J Wills agreed with the concern of a through-road. He raised concern for the significant number of mature trees at the end of Burgess Street to be conserved. Any removal should be replaced with an increase in planting, but all should be preserved.

Mrs K Fraser noted that the existing plans made note of a green corridor of useable space.

Mr J Anderson stated that the community council had on previous occasions called for any local planning to preserve the view points on the Staneyhill. Also comments had been made concerning the footpaths, trees, traffic, access and connection to the plans for the new high school.

Mr J Anderson asked if there was anything else.

Mr K Fraser made note of the positive improvement to the area that could result from the access over the Staneyhill. If the plans incorporated a network of footpaths it would encourage folk to walk.

Mr A Wishart agreed with Mr K Frasers comments. He commented that an increase in traffic on the surrounding area should be looked at.

Mr J Anderson made note of that and the general concern for the traffic in the area becoming a rat-run.

General discussion took place on the site in relation to numbers, density and restrictions in the size. All agreed of the dire shortage of housing and the occupancy levels demanding smaller houses, but a mixed development would be of benefit to the area.

### **3.1 2014/117/PPF Erect new High School and Halls of Residence**

Mr J Anderson asked if anyone had any comments that they would like to focus on.

Mr A Wishart mentioned the campsite, helipad, bowls hall and stated that not a lot of detail had been included in the plans about these.

Cllr J Wills stated that the loss of the campsite was unnecessary due to the planned orientation of the new school which for solar energy gain was to face due south. There was no reason why the north side of the Staneyhill could not be the preferred site which would leave the campsite alone. It was walkable within minutes to the leisure facilities. He had called for a meeting with the council's technical advisor, and had been in discussions, but rather than hold-up the project he did not pursue. He made it clear that the school could be built on the north side and it would leave the campsite. The possibility of undesirable people accessing the school site had been mentioned, but he felt with the use of CCTV and people in the area looking out that shouldn't be an issue.

A discussion on the proposed sites took place. There was general concern for the loss of the campsite. Mention of any further objections would cause a hold up for another year. The relocation of the helipad was also of concern.

Cllr J Wills suggested that an amendment be made to the planning due to the fact that a large glass atrium facing due south would result in overheating, problems with cooling the building and ventilation. Winter time concerns also with the windy weather. Many of the same problems that have affected the 'ABC blocks' at the Anderson High School.

Mr J Anderson commented that with modern glass and insulation these types of problems needn't be an issue.

Mrs K Fraser stated that the site might be chosen so as to maximize the views from the building on what is an amazing site.

Mr J Anderson added concern for the access and egress which was a disaster waiting to happen. The road marked on the plans for pulling in dropping off/picking up and the turning circle outside the school were not well-thought out. The planning should be recognized in parallel with the application for the Clickimin, where the junction is substandard and won't cope with any additional demand. An upgraded junction would be required.

Discussion ensued regarding the use of a one-way system, the traffic problems resulting from slipping off here and there for convenience. The overall view was concern that this should be looked at again.

Cllr J Wills mentioned his concern for the existing planting which was well established. The off-setting of any trees and plants should be done.

Discussion took place regarding the haste and speed and the apparent rail-roading of a building which needs to be best for the future times ahead. The difficulties of making reasonable comments were felt when many factors were unknown. The pressure to go along with plans due to a timescale on government money and completion. The overall decision was to draw points out and leave it to the discretion of planning.

Mr J Anderson proposed a motion to support the building of a new school and draw attention to the following points:

Regret for the campsite and the planned siting of the school were reiterated. The need for the helipad to be moved because of the development at the clickimin. The lack of overall planning with regard to these amenities's been moved. The access roads and the potential traffic problems. The mature planting already on the site. The problems with the orientation of the school building based on the problems previously mentioned.

**Cllr J Wills left the meeting at 8.05pm**

Mr A Wenger asked about the need for the building of additional sport facilities.

Mr J Anderson explained the current situation of children being bused from school to the clickimin for use of the facilities. The clickimin would need to provide them with an increase in additional teaching space.

Mr J Anderson asked if anyone had anything else to add.

Mrs A Simpson added that so much was going and it was necessary to look at it all and list concerns.

Discussion ensued regarding the increase in traffic and the sub-standard junction. The effect on the area with construction traffic and the temporary access being made to allow for this. The road in/out of school in relation to the existing SRT traffic. The need to tie this all in with any potential future residential development and the holistic view essential to the planning. The reasons for moving of the helipad and its usage. The number of patients being quite small, but have increased. The possibility of other sites for the helipad was discussed. Members felt it was a pity it couldn't stay where it is. All agreed that there was so much going on and it was a shame that plans for the area weren't been looked at it all together.

Mr J Anderson thanked everyone for taking the time to come.

There being no further competent business the meeting concluded at 8.25pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

**Chairman.....**

**Date.....**

**From:** [Jim Anderson](#)  
**To:** ["Leslie Angus"; Clerk to Lerwick Community Council](#)  
**Cc:** ["Averil Simpson"](#)  
**Subject:** RE: LCC  
**Date:** 31 July 2014 20:59:51

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Gussie, vexed to see you stepping down, but understand your conflict.

Lerwick Community Council, as the SIC before, has benefited greatly from all your time and vast local knowledge over the years. Your sense of humour and genuine concern for our local community will be sorely missed in the chamber on a Monday evening.

Best of luck with the up and coming Pipe Band members.

Thanks again for all your help and support.

Marie, can you please circulate around the members and add to September's agenda, thanks.

Regards

Jim

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**From:** Leslie Angus [mailto:gussie@angus94.freemove.co.uk]  
**Sent:** 31 July 2014 19:46  
**To:** Jim Anderson  
**Subject:** LCC

Dear Jim

My sincere apologies for my non-attendance at Community Council meetings during the past session. The reason is quite simply that I have been running a piping class on Monday evenings in the Anderson High School to try and aid recruitment to Lerwick Pipe Band. I had hoped to arrange to hold the class on another night but, alas, have been unable to do so.

In the circumstances I feel compelled to tender my resignation to Lerwick Community Council, albeit with great reluctance. I have greatly enjoyed my time as a member of the Council and hope it will continue to robustly represent the views and protect the interests of Lerwegians into the future.

My very best wishes to you and all the members of Lerwick Community Council.

Gussie

**From:** [Jim Anderson](#)  
**To:** [Clerk to Lerwick Community Council](#)  
**Subject:** FW: VC commemorative paving slab  
**Date:** 31 July 2014 17:49:28  
**Attachments:** [The Shetland Times Note on McCrae 1919.docx](#)  
[William Bruce Ancestors.pdf](#)

---

For Sept Agenda.

Regards

Jim

---

**From:** peter.peterson@shetland.gov.uk [mailto:peter.peterson@shetland.gov.uk]  
**Sent:** 30 July 2014 15:18  
**To:** jim@filsket.me.uk  
**Cc:** Jon.Sandison@shetland.gov.uk  
**Subject:** VC commemorative paving slab

Hi Jim

Following on from our telephone conversation a few moments ago, I've attached a link to the Government's scheme for laying commemorative paving slabs in the birthplace of all World War One VC recipients.

<https://www.gov.uk/government/policies/bringing-people-together-in-strong-united-communities/supporting-pages/victoria-cross-commemorative-paving-stones>

The person we're looking to commemorate is Captain William Arthur Murison McCrae Bruce, who was killed in action at Givency on 19 December 1914. He is the sole recipient of a VC that appears in Shetland's Roll of Honour. However, conscious that he was actually born in Edinburgh and Edinburgh City Council has registered to receive the slab under the Govt scheme, we asked Shetland Family History Society to have a look at his family background to see how closely linked he was with Shetland. I've attached the info they sent us, which encouraged us to press on with ordering a stone.

I discussed this with Malcolm Bell, Gary Robinson and Mark Boden, as well as the WW1 Commemorations Group and they all felt laying a slab would be a fitting thing to do. The feeling was that it would be most appropriate to lay it at the war memorial on the Hillhead. The story behind the award is really interesting (Shetland Times article attached).

We would not be ordering the stone under the Govt scheme, instead, we would just buy one direct from the suppliers in England.

After speaking with you I have contacted the stone suppliers and asked for confirmation of the ordering process. I would have hoped we could plan around getting the stone in place for December as it will be 100 years since he was killed. Perhaps an unveiling at the Remembrance Sunday parade?

I should add, Jon Sandison the AHS History teacher and WW1 enthusiast has played an enormous part in this and has really been the driving force. He might be a good person to come along to the LCC meeting in September if you were taking this as an agenda item. I've copied Jon into this message.

If you would like further information, I would be delighted to provide what I can. I will also keep you up to date with this as it progresses and if you have any other pointers on folk to speak to about the plans, please let me know.

Kind regards

Peter

**Executive Manager**  
**Chief Executive's Department**  
**8 North Ness Business Park**  
**Lerwick**  
**T: 01595 744538**

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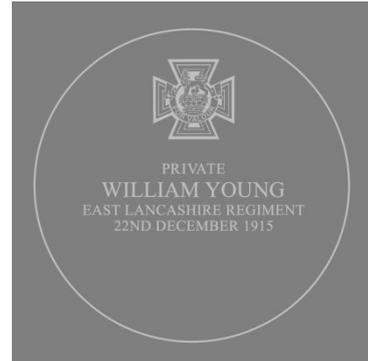
## Department for Communities and Local Government

### Victoria Cross Commemorative Paving Stones Guidelines for Councils

#### Specifications of the stones

Weight: 46 kg  
Material: York Stone Scoutmoor  
Exact measurements: 600 mm x 600 mm by 50 mm deep  
Mounting fixtures: None

Each stone will include the name of the individual, the rank and regiment of the individual (at the time the VC was awarded) and the date of the action for which the VC was awarded.



#### Choosing a site for the stones

The decision about the location of the stones is taken by the relevant local authorities. Councils should, where relevant, consult with communities and relatives to decide an appropriate location. It is hoped that the stones will be sited somewhere that would have had resonance with the VC recipient, such as outside a house that they lived in or near an old school, although this may not always be possible. Most importantly, the stones should be part of the community and sited in a position where they will be visible to members of the public.

#### Timing and events

The intention is that each stone is laid on the 100<sup>th</sup> anniversary of the action for which the VC was awarded. In this way, each event will be specific to the individual being commemorated and the events around the country will be spread across the four year period of the centenary. Each stone will be delivered at least one month before the anniversary.

Councils have discretion about any event that they choose to organise for the unveiling of the stone. Nevertheless, it is hoped that any event will be respectful and reflective but also inclusive, in order to bring this aspect of our shared history to a wider audience. Councils may wish to include local community groups, relatives of the individual, current and former members of the armed forces, young people and local dignitaries.

#### Added Impact



## Department for Communities and Local Government

We are encouraging councils to consider how they can increase the impact of the stone so that more people are able to learn about the community's shared history. One way to do this could be through producing QR Codes that can be displayed nearby and that can be used by smart phone users to link to websites with information about the VC recipient. QR Codes are easy to create using free online software or apps such as QR Reader. Councils are also encouraged to upload the locations of stones along with details of the VC recipient to [www.historypin.com](http://www.historypin.com) a site that allows communities to upload content and to engage with shared local history.

**From:** Jim Anderson [jim@filsket.me.uk]  
**Sent:** 23 August 2014 10:01  
**To:** Clerk to Lerwick Community Council  
**Subject:** World War 1 Commemorative Coins

Couple of pictures for meeting papers:



**Soldier Coin (Antique Finish)**

£2.54  
As low as: **£0.64**

Add to Enquiry Basket



**Poppy Coin (Relief Gold or Silver Finish)**

£2.58  
As low as: **£0.68**

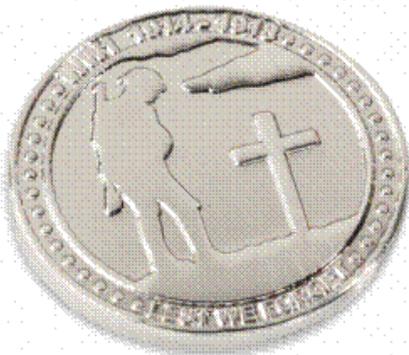
Add to Enquiry Basket



**Poppy Coin (Relief Antique Finish)**

£2.54  
As low as: **£0.64**

Add to Enquiry Basket



**Soldier Coin (Gold or Silver Finish)**

£2.58  
As low as: **£0.68**



**Poppy Coin (Enamel Antique Finish)**

£3.16  
As low as: **£0.75**



**Poppy Coin (Enamel Gold or Silver Finish)**

£2.60  
As low as: **£0.80**

Regards

Jim

Please do not remove this staple

**AWARDS  
FOR ALL  
SCOTLAND**

Mr James Anderson  
Lerwick Community Council  
Stouts Court  
Lerwick  
SHETLAND  
ZE1 0AF

14.07.2014

**Project ID: 0010238381**

Dear Mr Anderson

**Awards for All  
Conditional grant offer**

I am pleased to confirm that we would like to make your organisation a conditional grant offer of £5930 for the following project:

**Lerwick Information Boards and Trail Panels.**

Lerwick Community Council is based in Shetland and was established in 1976. This project will allow the group to design and manufacture a set of trail and Information panels to be erected centrally in Lerwick. The project meets the outcome 'people have better and more sustainable services and environments.'

The grant is to fund: 3 Lerwick information and Trail Panels.

**Confirming the conditional offer**

Before we can confirm the grant offer and pay it to you, you need to:

1. Read the terms and conditions of grant attached to the end of this letter.
2. If you agree to meet our terms and conditions, sign the declaration at Annex C of this letter.
3. Send us the documents in the checklist at Annex B by 14 August 2014.

If you don't meet the deadline for returning the signed offer letter and the documents requested in the checklist, our offer will automatically lapse. If you won't be able to meet this deadline you must contact us immediately.

**AWARDS  
FOR ALL  
SCOTLAND**

Awards for All  
is a consortium of  
Creative Scotland,  
sportscotland and the  
Big Lottery Fund

The terms and conditions are part of the grant agreement between us, so we must receive them attached to the signed offer letter, with both documents in their original format. **If you detach the terms and conditions or alter either of the documents, we will be unable to accept them and will have to send you a new offer letter, which could lead to a delay in starting your grant.**

Keep the other copy of the offer letter and terms and conditions for your records.

By accepting our terms and conditions, you agree to meet our monitoring requirements. If you don't meet our requirements, including the monitoring requirements, we may withhold payments of this grant or any other grants that your organisation holds with us. We would also be unlikely to fund any further applications from your organisation until the situation is resolved. In some circumstances we might take legal action to recover all or part of the grant.

This also means that, if your organisation does not meet our requirements for any other grant agreements with the Big Lottery Fund or Big Fund, payment of **this** grant might be affected.

We will not accept any responsibility for any consequences, whether direct or indirect, that come about from the suspension of any grant, even if any investigation we carry out finds no cause for concern.

#### **Use of the National Lottery common brand logo**

It is a condition of your grant that you comply with our grant acknowledgement requirements and use our beneficiary logo, so that people know you have received National Lottery funding from us. Please refer to Annex A of this letter and the enclosed Grant Acknowledgement Requirements booklet for details on how to use the logo and acknowledge your grant.

We'd like to help you celebrate your grant and share your news with other people. The Big Lottery Fund website has some tips on publicity and is also a place where we can share your good news. One of the easiest ways you can publicise your grant and promote the work that you do is to use free social media channels. Guidance and information on this and other ways to publicise your grant can be found in the publicity guidance on our website.

When you sign this offer letter, you are acknowledging that you have received the Grant Acknowledgement Requirements booklet and agree that we may give your details to the National Lottery Commission. Please note that if you do not comply with the guidelines referred to here you will be in breach of the terms and conditions of your grant.

#### **What happens next**

You mustn't start your project until we've received and approved the documents you send us. We aim to check everything and get back to you within 10 working days of receiving your documents.

Once you've sent us everything we need, we'll write to you to confirm your grant. You can then start your project and must complete it within twelve months. Our confirmation letter will also give the date that we'll announce the grant to the public and the media, **so make sure that news of the grant is not shared or made public until then.**

If you've any questions about this letter or the conditional offer, please contact the Small Grants team on 0141 242 1400.

Congratulations on receiving a conditional grant offer. We wish you every success with your project and look forward to hearing from you shortly.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R. Byers', with a large, sweeping flourish underneath.

RODDY BYERS  
Head of Funding

Enclosed:

- grant terms and conditions (attached to this letter)
- Grant Acknowledgement Requirements booklet
- a copy of this offer letter and the terms and conditions for your records
- Bank or Building Society Account Details form.

**From:** [kate.massie@shetland.gov.uk](mailto:kate.massie@shetland.gov.uk)  
**To:** [joyce.adamson@shetland.gov.uk](mailto:joyce.adamson@shetland.gov.uk); [joyceadamson@btinternet.com](mailto:joyceadamson@btinternet.com); [clerk@ggc-communitycouncil.co.uk](mailto:clerk@ggc-communitycouncil.co.uk); [Dougatwalls@yahoo.co.uk](mailto:Dougatwalls@yahoo.co.uk); [dcc.alison@btinternet.com](mailto:dcc.alison@btinternet.com); [laurena.fraser@btinternet.com](mailto:laurena.fraser@btinternet.com); [eva.ganson@shetland.gov.uk](mailto:eva.ganson@shetland.gov.uk); [sandwickcommunitycouncil@gmail.com](mailto:sandwickcommunitycouncil@gmail.com); [kjamiesoncc@live.co.uk](mailto:kjamiesoncc@live.co.uk); [clerk@dunrossnesscc.shetland.co.uk](mailto:clerk@dunrossnesscc.shetland.co.uk); [eganson@btinternet.com](mailto:eganson@btinternet.com); [scallowayclerk@gmail.com](mailto:scallowayclerk@gmail.com); [northmavenc@gmail.com](mailto:northmavenc@gmail.com); [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk); [jamesshepherd08@btinternet.com](mailto:jamesshepherd08@btinternet.com); [fetlarcc@yahoo.co.uk](mailto:fetlarcc@yahoo.co.uk); [marinatait@btinternet.com](mailto:marinatait@btinternet.com); [twv.communitycouncil@googlemail.com](mailto:twv.communitycouncil@googlemail.com); [josie\\_mcmillan@hotmail.com](mailto:josie_mcmillan@hotmail.com); [clerk.ycc@gmail.com](mailto:clerk.ycc@gmail.com)  
**Subject:** FW: Shetland External Transport Forum - 2018 Northern Isles Ferry Services Contract  
**Date:** 29 July 2014 16:01:52  
**Attachments:** [140729 ZetTrans Letter to SETF.doc](#)  
**Importance:** High

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Hi All

See email below and attachment from Michael Craigie. I would be grateful if you could discuss this at your next CC meeting. Any feedback/comments should be forwarded to me by 12<sup>th</sup> September and I will collate them for submission at the Shetland External Transport Forum is 24 September 2014.

Regards

Kate

*Kate Massie  
Administration Assistant  
Association of Shetland Community Councils (ASCC)  
Market House  
14 Market Street  
Lerwick  
ZE1 0JP*

*01595 743906  
[kate.massie@shetland.org](mailto:kate.massie@shetland.org)*

---

**From:** Craigie Michael@Transport Planning  
**Sent:** 29 July 2014 15:50  
**To:** D Harrison - Loganair; D Paul - J B T; D Reynolds - Royal Mail; David Sandison - Shetland Aquaculture; G Crichton - Streamline; H Balfour - Shetland Transport; Hughson Catherine@VAS; K Coull - Shetland Tourism; Massie Kate@ASCC; K Sinclair - NFU; M Davies - Streamline ; Johnson Malcolm@Disability Shetland; M Leyland - Shetland Auction; N Flaws - HIAL; N Leask - SCF; N Leslie - Northwards; NFU; P Preston - Loganair; R Henderson - Seafood Shetland; Robert - JBT; SFA; info@bustahouse.com  
**Subject:** Shetland External Transport Forum - 2018 Northern Isles Ferry Services Contract

Dear All,

Following on from the discussion at the last Shetland External Transport Forum I attach a letter seeking your views on the 2018 Northern Isles Ferry Services contract.

Kind regards,

**Michael Craigie**  
**Executive Manager Transport Planning and Lead Officer ZetTrans**  
**Shetland Islands Council – Transport Planning Service**  
**6 North Ness**

Lerwick  
Shetland ZE1 0LZ

Tel: 01595 744868  
[michael.craigie@shetland.gov.uk](mailto:michael.craigie@shetland.gov.uk)

[www.shetland.gov.uk](http://www.shetland.gov.uk)  
[www.zettrans.gov.uk](http://www.zettrans.gov.uk)

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**From:** Maconnachie, George [George.Maconnachie@petrofac.com]  
**Sent:** 06 August 2014 11:52  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Petrofac Employee Incidents

Dear Marie,

In reference to correspondence 2014-061/MS please find below reply.

We have been very disappointed by the recent anti-social behaviour in Shetland and we take our responsibilities to the Shetland community very seriously and make every effort to impress them on our staff and those of our sub-contractors, that we have very strict guidelines for appropriate behaviour on and off-site, including in relation to alcohol.

We have re-issued and reiterated these guidelines to all the workforce and sub-contractors so that no-one who works for OR with Petrofac can be under any illusions about what we expect of them and of what the consequences would be of any breach.

I would like to point out that we have over 2000 people on site at the moment, and Incidents like this are rare and seem to be the actions of a minority. However, we want to make clear that we will not tolerate the sort of behaviour that took place and residents of Shetland can rest assured that where guidelines are breached and we can identify those responsible, we will take appropriate action.

Five people have been the subject of recent disciplinary action, including dismissal, relating to behaviour either on the ferry or in Lerwick.

Our own security team works very closely with the local police and we have had several discussions on the issue of anti-social behaviour and how we can mitigate it.

Regarding the unfortunate spate of anti-social behaviour by Shetland Gas Plant workers while on board Serco Northlink Ferries, Petrofac has recruited three Security Officers as a proactive step to curb these incidents. In addition, Petrofac has also provided funding for a further two Security Officers from Maritime Protection Solutions (MPS) based in Aberdeen, who currently provide ship security to Northlink.

On Tuesday 15 July, Petrofac Security began on-board operations and instantly saw some great results. The two additional officers, one from Petrofac and one from MPS, now work as a dedicated two-man team on-board each north and south bound crossing.

Having a Petrofac presence at the boarding gate, and during the crossing, has seen a sharp decline of anti-social behaviour and incidents of 'high jinks'. Having an understanding of the workforce, also means it is easy for the Officers' to identify SPG travellers, and engage with them prior to any incidents occurring. The team mission statement – is to identify, diffuse and prevent, and with MPS providing close support, the team is paying dividends to provide a safe and secure crossing for all fare paying passengers.

If you have any further questions on the above I would be happy to come and meet with yourself and your members at a time of your convenience.

Regards,

George Maconnachie  
Site Manager

## Laggan-Tormore SGP Project

[george.maconnachie@petrofac.com](mailto:george.maconnachie@petrofac.com)

Direct Tel: +44(0)1806 245081

Mobile No: +44(0)7500 044240

Offshore Projects and Operations

[www.petrofac.com](http://www.petrofac.com)

Petrofac 

# Shetland Gas Plant

**you're** powering the future

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Mrs Marie Sandison  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Item 9.3

21<sup>st</sup> August 2014

Dear Mrs Sandison

Ref: Minute 07/14/11

Further to your letter on 25th July, I can confirm that a meeting was held between NorthLink Ferries and Petrofac on 4<sup>th</sup> July 2014 to further set out a behaviour protocol for Shetland Gas Plant workers travelling on-board the passenger ferries to and from Lerwick. Meetings were also held with Police Scotland to support the actions taken by both organisations.

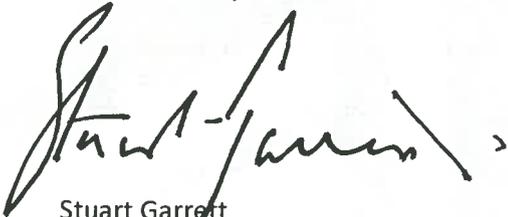
The NorthLink Ferries Passenger Behaviour Policy, which is based on a zero tolerance stance to any anti-social behaviour in the terminals and on-board, was also re-communicated to all NorthLink ship and shore staff in addition to the relevant security contractors, to ensure controlled intervention happens where any potential issue could arise.

Petrofac immediately and additionally placed on-board the Lerwick - Aberdeen passenger vessels a further member of their team to work alongside the NorthLink Ferries ship board management. This was further bolstered by an additional security officer.

Since these changes have been put in place there have been very few reportable incidents related to Petrofac employees travelling on-board the ferries.

If it would be helpful at all that either myself, Captain Stuart McCallum my Marine Manager, or Peter Hutchinson, Senior Vessel Support Manager meet with you and members to discuss the matter then please let me know if that should be of value.

Yours Sincerely,



Stuart Garrett  
Managing Director, Serco NorthLink Ferries

Hi,

I attach a reminder from Mary Lisk re the Climate Challenge Fund (CCF).

Please note the deadlines for its December bidding round is fast approaching but may still be achievable for community groups with advanced projects. For more information please refer to attached CCF web links or contact Mary as detailed below.

Regards,  
Michael D

### **Climate change grant funding available for communities**

Time is running out for community groups to apply for 2015/16 [Climate Challenge Fund](#) and Junior Climate Challenge Fund grants. Grants of up to £150,000 are currently available through Keep Scotland Beautiful for low carbon projects. The project needs to last for one year at least, be community led and start before April 2015.

Community groups who have an idea for a low carbon project are asked to submit an expression of interest to Keep Scotland Beautiful as soon as possible. Applications will be considered by the Grant Panel in December 2014 for works to start by April 2015. If this date is missed funding may not now be available till 2017.

The Climate Challenge Fund panel is particularly looking for projects based round energy efficiency works, low carbon transport (eg cycling and walking) ideas and programmes supporting growing your own food.

### **ENDS**

For more information please contact: Mary Lisk, Team Leader, Carbon Management on 01595 744818 or Tim Mullens at Keep Scotland Beautiful 01786 438245 or [tim.mullens@ksbscotland.org.uk](mailto:tim.mullens@ksbscotland.org.uk).

### **Further information**

Keep Scotland Beautiful is the independent charity which campaigns, acts and educates on a range of local, national and global environmental issues which affect people's quality of life. It is committed to making Scotland clean and green, today and tomorrow. For more information please look up: <http://www.keepsotlandbeautiful.org/>

The Climate Challenge Fund is Climate Challenge Fund (CCF) is a Scottish Government programme, managed and administered by Keep Scotland Beautiful, which provides funding for community groups that are tackling climate change through local community-led projects.

**From:** [Damien Ristori](mailto:Damien.Ristori@live.co.uk)  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Subject:** FW: David Coupe - Annsbrae, Tesco Bus, Jim Taylors bus stops  
**Date:** 17 August 2014 12:23:15

---

---

**From:** [damien.r@live.co.uk](mailto:damien.r@live.co.uk)  
**To:** [michael.stout@shetland.gov.uk](mailto:michael.stout@shetland.gov.uk)  
**Subject:** FW: David Coupe - Annsbrae, Tesco Bus, Jim Taylors bus stops  
**Date:** Fri, 15 Aug 2014 20:09:59 +0100

I know its been hectic with new timetables but I would like to request due to public concern that the old bus stop at Annsbrae that was located at top of Annsbrae Court to be re installed.

Just a bus stop pole was used with bus stop markings on road up to mid 1990s.

Also Tesco coming into town is really illegal stopping so again this location needs to be looked into. The issue of passenger safety and road markings come to focus here.

Jim Taylor's stop know locally as The Podium is really beyond use and a few requests from general public would be to continue to the bus station as a better solution. Freefield and Toll Clock stops quite close by.

Hope you can help with this one.

Regards

Damien Ristori

---

**From:** [damien.r@live.co.uk](mailto:damien.r@live.co.uk)  
**To:** [roads@sic.shetland.gov.uk](mailto:roads@sic.shetland.gov.uk)  
**Subject:** FW: David Coupe - Annsbrae, Tesco Bus, Jim Taylors bus stops  
**Date:** Fri, 15 Aug 2014 19:38:23 +0100

Hi David

I know its been hectic with new timetables but I would like to request due to public concern that the old bus stop at Annsbrae that was located at top of Annsbrae Court to be re installed.

Just a bus stop pole was used with bus stop markings on road up to mid 1990s.

Also Tesco coming into town is really illegal stopping so again this location needs to be looked into. The issue of passenger safety and road markings come to focus here.

Jim Taylor's stop know locally as The Podium is really beyond use and a few requests from general public would be to continue to the bus station as a better solution. Freefield and Toll

Clock stops quite close by.

Hope you can help with this one.

Regards

Damien Ristori - LCC member and bus driver

---

From: damien.r@live.co.uk

To: roads@sic.shetland.gov.uk

Subject: David Coupe - Annsbrae & Tesco Bus stop

Date: Fri, 15 Aug 2014 19:26:21 +0100

**From:** [Northmaven Community Council](#)  
**To:** [joyce.adamson@shetland.gov.uk](mailto:joyce.adamson@shetland.gov.uk); [joyceadamson@btinternet.com](mailto:joyceadamson@btinternet.com); [GOC Community Council](#); [Dougatwalls@yahoo.co.uk](mailto:Dougatwalls@yahoo.co.uk); [Alison Foyle](#); [laurena.fraser@btinternet.com](mailto:laurena.fraser@btinternet.com); [eva.ganson@shetland.gov.uk](mailto:eva.ganson@shetland.gov.uk); [sandwickcommunitycouncil@gmail.com](mailto:sandwickcommunitycouncil@gmail.com); [kjamiesoncc@live.co.uk](mailto:kjamiesoncc@live.co.uk); [clerk@dunrossnesscc.shetland.co.uk](mailto:clerk@dunrossnesscc.shetland.co.uk); [eganson@btinternet.com](mailto:eganson@btinternet.com); [scallowayclerk@gmail.com](mailto:scallowayclerk@gmail.com); [northmavencc@gmail.com](mailto:northmavencc@gmail.com); [Clerk to Lerwick Community Council](#); [jamesshepherd08@btinternet.com](mailto:jamesshepherd08@btinternet.com); [fettlarcc@yahoo.co.uk](mailto:fettlarcc@yahoo.co.uk); [marinatait@btinternet.com](mailto:marinatait@btinternet.com); [www.communitycouncil@googlemail.com](mailto:www.communitycouncil@googlemail.com); [josie\\_mcmillan@hotmail.com](mailto:josie_mcmillan@hotmail.com); [clerk.ycc@gmail.com](mailto:clerk.ycc@gmail.com)  
**Cc:** [Kate Massie](#)  
**Subject:** Fwd: NCC objection to: 2014/197/PPP | Proposed housing (Planning Permission in Principle) | North Stoney Hill Lerwick Shetland ZE1 0PR  
**Date:** 18 August 2014 12:48:05

---

----- Forwarded message -----

Hello

NCC members are objecting to the planning permission in principle for 400 homes at Stoney Hill, Lerwick. NCC would ask that other CC's in Shetland consider a response to the application too.

Northmaven Community Council object to the above application for planning permission in principle for the following reasons:

- Consideration should be given to rural policy and new-build social housing in landward areas, in addition to a smaller development in Lerwick.
- The application contains very little detail to allow an informed decision on such a large development.
- Rural businesses find it difficult to recruit staff, often exacerbated by a lack of housing in rural areas.
- Such a development will accelerate out-migration from rural areas in Shetland and discourage in-migration.
- Such a large development needs to be looked at in the round. The effects on current residents and infrastructure needs to be considered.
- Current infrastructure cannot support such a large development; Lerwick Health Centre already struggles to cope and the two primary schools could not cope with the influx of new families.

--

Maree Hay - Clerk  
Northmaven Community Council  
Ollaberry Hall  
Ollaberry  
ZE2 9RT

--

Maree Hay - Clerk  
Northmaven Community Council  
Ollaberry Hall  
Ollaberry  
ZE2 9RT

## Sharing the road

Monday, 11 August 2014 | Written by Shetland News

**A NEW cycling leaflet encouraging mutual respect on Shetland's busy roads has been launched by the local road safety advisory panel.**

Described as a reminder of good practice for both cyclists and drivers, the leaflet also contains safety information for bus and truck drivers.

Sharing the Road in Shetland seeks to encourage cycling while giving practical advice to motorists on how to safely share the road.

It builds on other policies that encourage school children to complete their 'bikeability' training and get on their bikes.

Local police inspector Lindsay Tulloch said: "Safety on Shetland's roads is one of our main priorities and, perhaps now more than ever, cyclists and drivers must make sure they're behaving responsibly and courteously towards each other.

"There's a lot of traffic on our main roads at times, and I think we'd all benefit from taking a look across this leaflet to remind ourselves of what we can do to keep safe."

Safety advisory panel chairman and SIC councillor Steven Coutts added: "It's great to see so many folk – visitors and locals alike – getting on their bike and heading out to enjoy Shetland's wonderful scenery and improve their health.

"However, we have to do all we can to make sure everyone's safe when they do so.

"There's a wealth of information in this leaflet for everyone – be they driving a truck, bus, car or a cycle."

The cost of producing the leaflet has been funded by Lerwick Community Council.

*A pdf version of the leaflet can be found [here](#).*



Promoting the new leaflet on cycling safety in Shetland at Lerwick Town Hall (left to right): Arwed Wenger of Lerwick Community Council; Elaine Skinley, road safety officer; police inspector Lindsay Tulloch; councillor Steven Coutts; Robin Atkinson of Shetland Wheelers; councillor Michael Stout; and Colin Smith of Shetland Wheelers. Photo courtesy of SIC.

**From:** [Jim Anderson](#)  
**To:** [Clerk to Lerwick Community Council](#)  
**Subject:** FW: Access Road to Sletts Pier  
**Date:** 21 August 2014 21:39:46

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Can you please add to Sept papers.

Regards

Jim

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**From:** Ryan Leith [mailto:ryanleith@btinternet.com]  
**Sent:** 21 August 2014 12:24  
**To:** peter.campbell@shetland.gov.uk; cecil.smith@shetland.gov.uk;  
amanda.westlake@shetland.gov.uk; jonathanwills47@gmail.com; JimAnderson  
**Subject:** Access Road to Sletts Pier

Good afternoon,

I am writing to you all to bring to your attention the condition of the access road to the Sletts pier, which also serves as coastal protection for the area.

During the storms of last winter, and in particular Christmas Eve, the road was severely damaged and the rock armouring was moved by the sea. At present the road surface is covered in rocks making vehicular access difficult. The rock armouring near the east end has been moved, narrowing the road. The concrete slab at the west end has been undermined, broken and there is a large piece of rock blocking access to the pier.

The pier is used by swimmers, kayakers and by the SIC's outdoor activities staff to launch canoes with groups of young people.

Is it possible that some repairs can be carried out on the armouring and road before another winter makes it completely unusable? I have cleared rocks from parts of the road by hand in the past, but I'm afraid the task is now beyond me and will require mechanical intervention!

I look forward to hearing from you.

Best Regards

Ryan Leith



Department for  
Communities and  
Local Government

RSJ 11/8/14  
Item 9.9

Mrs Marie Sandison  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

6 August 2014

Dear Mrs Sandison

Thank you for your letter of 25 July about minority status in the UK.

The UK ratified the Council of Europe's Framework Convention for the Protection of National Minorities in 1998 on the understanding that it would be applied to members of "racial groups" within the meaning of the Race Relations Act 1976 (since superseded by the Equality Act 2010), providing of course they are in a minority in the UK. That means members of any group defined by colour, nationality or national or ethnic origins. The UK Government has never drawn up a list of these groups and instead relied on case law under the above Acts to determine who was included in the scope of the Framework Convention. In practice, this has meant that members of all the UK's ethnic minorities, and all Scottish, Welsh and Irish people are included.

Until 2014, successive Governments considered that Cornish people did not come within the scope of the Framework Convention because there had never been any case law under the Race Relations Act (or subsequently the Equality Act) to establish whether they meet the definition of racial group. However, in 2003, the UK Government recognised the Cornish language under another Council of Europe instrument, the Charter for Regional or Minority Languages. In April 2014, the Government decided to address this anomaly by modifying its approach to the Framework Convention in order to include Cornish people. The Government has no plans to make similar announcements for members of other groups.

Please note that the Framework Convention applies to people, not places. Neither Cornwall nor any other county has ever been granted minority status under the Framework Convention.

Yours sincerely,

**IAN NAYSMITH**

Department for Communities and Local Government  
Eland House  
Bressenden Place  
London  
SW1E 5DU

Tel 0303 444 2063



Executive Manager: Dave Coupe  
Director: Maggie Sandison

Mrs Marie Sandison  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0PX

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
Fax: 01595 744869  
Roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Shona Gair**  
Direct Dial: 01595 744866

Our Ref: LO/AckLet  
Your Ref:

Date: 31 July 2014

Dear Mrs Sandison

**Traffic Concerns South Road Roundabout up to Shurton Brae**

I acknowledge receipt of your letter regarding the above. Your letter has been passed to Dave Coupe who will respond to you shortly.

Yours sincerely

Executive Manager, Roads  
[HLAckLet.doc]



13/7/14

# Shetland Islands Council

Executive Manager: Dave Coupe  
Director: Maggie Sandison

Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
Fax: 01595 744869  
roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
Neil Hutcheson  
Direct Dial: 01595 744882  
Email:  
neil.hutcheson@shetland.gov.uk

Our Ref: NH/SMG/R/C9  
Your Ref: 2014-048/KS

Date: 4<sup>th</sup> July 2014

Dear Sir/Madam

## Out of Service Pelican Crossings

Thank you for your letter of 3 June 2014 regarding the above matter.

New pelican crossings have now been installed by Siemens at Lochside and on the Esplanade at Victoria Pier. The serviceable parts from the existing lights at these locations have been used to repair the other faulty crossings throughout the town. These works were done over 3 weeks ago. To date we have had only one minor fault with the crossing at Church Road which was easily rectified.

Should your Council have any further queries regarding this matter please contact Neil Hutcheson at the above address.

Yours sincerely

Executive Manager, Roads  
[HL07041401.doc]

## *Association of Shetland Community Councils*

Telephone: 01595743906

Email: [ascc@shetland.org](mailto:ascc@shetland.org)

### **Meeting of the Association of Shetland Community Councils**

**Date: Saturday 4<sup>th</sup> October 2014**

**Time: 11am**

**Venue: Shetland Museum Auditorium, Lerwick**

### **DRAFT AGENDA**

1. Apologies
2. Minute of the previous meeting held on Saturday 5<sup>th</sup> April 2014 (*to follow*)
3. Matters arising from previous minute not on the agenda
4. Roads update
5. Training for Community Councillors
6. AOCB
7. Date of next meeting

### **12.30pm break for lunch**

Representatives from SIC Housing and Planning Departments; Hjaltland Housing Association – question and answer session relating to the Shetland Housing Strategy

# Association of Shetland Community Councils

Telephone: 01595 743906, email: [ascc@shetland.org](mailto:ascc@shetland.org)

## MINUTE OF THE MEETING HELD ON SATURDAY 5<sup>th</sup> APRIL 2014 AT 11am IN THE SHETLAND MUSEUM AUDITORIUM

<b>PRESENT:</b>	Hazel Anderson	Bressay CC
	Jonathan Duncan	Burra & Trondra CC
	Donald Robertson	Dunrossness CC
	John Ridland	Dunrossness CC
	Averil Simpson	Lerwick CC
	Jim Anderson	Lerwick CC
	John Alex Cromarty	Northmaven CC
	Ian F Walterson	Sandness & Walls CC
	Iris Sandison	Sandness & Walls
	James David Garrick	Sandsting & Aithsting CC
	Mike Bennett	Sandsting & Aithsting CC
	Karen Osborn	Sandwick CC
	Mairi Smith	Sandwick CC
	Cllr Davie Sandison	Scalloway CC
	Kenny Pottinger	Scalloway CC
	Douglas Anderson	Skerries CC
	June Johnson	Tingwall, Whiteness & Weisdale CC
	Joyce Pole	Tingwall, Whiteness & Weisdale CC
	Gordon Thomson	Unst CC
	Joan Ritch	Unst CC
	John Peterson	Unst CC
	David Hughson	Whalsay CC
	Dan Thompson	Yell CC

**EX OFFICIO:** Jim Gear, Chairman  
Laurence Odie, Vice Chairman  
Kate Massie, Administration Assistant (minute taker)

### In Attendance

Anne Robertson, Voluntary Action Shetland Development Officer  
Vaila Simpson, Shetland Islands Council (SIC), Community Planning & Development Executive Officer  
Cllr Gary Robinson, SIC Council Leader  
Cllr Allison Duncan, Shetland South

### **2014/04/01 APOLOGIES**

Apologies were received from Delting CC; Gulberwick, Cunningsburgh & Quarff CC and Jan Riise SIC.

### **2014/04/02 MINUTE OF THE PREVIOUS MEETING**

Minute of the meeting held on 5<sup>th</sup> October 2013 was adopted on the proposal of Mr Jim Anderson; seconded by Mr Ian Walterson.

**2014/04/03 UPDATE FROM JOINT LIAISON GROUP (JLG) MEETING HELD ON 07/03/14**

Mrs Massie said that at the above meeting the Group discussed the Community Development Fund (CDF).

A survey had been carried out by SIC Community Planning and Development to ascertain from Community Councils (CC) and Community Development Companies (CDC) how the CDF had worked over the past year. In the main the feedback had been positive; the only negative points were around the administration and processing of the grant applications. There was a lengthy discussion at the meeting and it was agreed that the application form and criteria should be amended to make them more user friendly.

Community Planning and Development said that the CDF final report would be submitted to Council on 26/03/13 and will include recommendations from CCs and those made at the JLG meeting and also recommendation that the Fund continues for the next financial year.

The report was submitted at the meeting on 26/03/14 and all amendments and recommendations were accepted by the Council. The Fund will continue for the next financial year.

**2014/04/04 MATTERS ARISING FROM THE PREVIOUS MINUTE NOT ON THE AGENDA**  
4.1 Roads update

Mrs Massie handed over to Ms Vaila Simpson to give a road update from the Council's point of view.

Ms Simpson said there have been numerous requests over the years from Community Councils and Council members for road improvement works throughout Shetland. The list of these requests range from small low value works to large capital improvement schemes, for which there is currently no funding under the Council's Medium Term Financial Plan. Therefore it is felt that the best thing to do is prioritise these schemes for such time as future funding may become available. The aim is to ensure that funding is targeted to achieve the best possible benefit for the road user.

Mr Laurence Odies said that the Council should have waited for the results of the safety report before carrying out road works at the Brig O' Fitch.

Mr Dan Thompson wanted it noted that the road safety issues at this section of road have been brought before this meeting on several occasions. He felt that his concerns had been dismissed by the Council delegate from Governance & Law.

Cllr Davie Sandison said that although the Council does have a roads prioritising list in place the CCs need to be clear that there is no money to carry out the work at this time.

Mr Donald Robertson asked if some smaller road repairs, like pot holes, could be addressed now. He said that if smaller road repairs are not undertaken now then they may well become a bigger and more costly project and he feels this is not the best policy and would need to be addressed sooner rather than later. Mr David Hughson agreed with Mr Robertson on this point. Cllr A Duncan said that many of the roads in mainland Scotland

are in a worse state of repair than roads in Shetland. Cllr Sandison said that we still have good roads in Shetland.

Following a short discussion Cllrs Duncan and Sandison said that they would speak to the Council regarding smaller road repairs and if they intend to carry out this type of work in the near future.

**Action: Cllrs Sandison and Duncan**

**2014/04/05 PROPOSED LARGE SCALE HOUSING DEVELOPMENT IN LERWICK**

As this item had been requested by the Normaven and Dunrossness CC the Chairman handed over to Mr John Alex Cromarty and Mr Donald Robertson.

Mr Cromarty said that the fact that the Council is proposing a large scale housing development in Lerwick is of real concern for rural areas and needs to be addressed. Mr Robertson said that the comments submitted from his area for the Local Housing Strategy had not been considered. He feels that everything is being centralised. This makes it difficult for young people to settle outside Lerwick and has a detrimental effect on the rural areas. He pointed out that there are already Council owned serviced sites in Dunrossness which could be utilised for building social housing. Mr Robertson said that more consideration for rural housing requirements needs to be addressed.

Cllr Duncan said he would look into this on behalf of the Community Councils.

Mrs Joyce Pole asked if it would be possible for the Council to release land to Hjalmland Housing Association (HHA) to fulfil housing needs in rural areas. Cllr Duncan said the Council are working with HHA on this.

Mr Jim Anderson said that there has been a drop in population in Lewick, more so than anywhere else in Shetland. He feels that hindering any proposed housing developments in Lerwick will not solve the housing problem in rural areas. Mr Robertson asked if there was any social housing in Gulberwick. He was informed that the houses at Heathery Park were social housing.

Following further discussion Mr Robertson said that there is a need for housing in the south end of Shetland to accommodate folk working at the airport. Mr Cromarty said that they are not proposing that there should be no new housing developments in Lerwick but there should be a more equitable spread of developments to include rural areas.

Mr Jonathan Duncan said that in the Councils Housing Needs Strategy they have looked at where the greatest need for housing is. He suggested that this could be something that Councillors could look at to ensure this is delivered fairly.

Mr Ian Walterson said he agrees with the points made by Mr Robertson and Mr Cromarty. Mr Walterson pointed out that the Council owned land in Walls which could possibly be developed to accommodate five houses. He said that there is demand for social housing in the Walls area.

Mr Dan Thomson said that he also agreed with the points being made by Mr Robertson and Mr Cromarty. He said that the lack of social housing in the north isles is detrimental to the area.

Cllr Davie Sandison said it was good to hear everyone's views. He proposed that we invite SIC Housing Officers and Hjaltland Housing Association representatives to the next ASCC meeting. The Chairman agreed to this and instructed Mrs Massie to liaise with the Council to arrange this.

**Action: Kate Massie**

Ms Hazel Anderson agreed and said that if we do not address the problem of lack of social housing in the rural areas it will become a substantial problem. She said that Bressay itself was in crisis due to school closures and high ferry fairs. Ms Anderson said that communities need to take back some of the control in the peripheral areas.

Cllr Duncan agreed with Mr Jonathan Duncan's suggestion that Councillors look into the delivery of social housing needs and he said he would be willing to take this forward. Cllr Duncan seconded Cllr Sandison's proposal to invite officers from the Housing Departments.

**Action: Cllr A Duncan**

Mr Anderson suggested that if folk have questions they want to put to the Housing Officers they should do so beforehand. This will enable them to prepare responses for the meeting.

Mrs Massie will ask CCs for their input regarding housing when she circulates the agenda for the next meeting.

Mr Laurence Odie suggested we have a special meeting just to address this issue. The Chairman asked Mrs Massie to look into how practicable a special meeting would be. If it is not feasible then we will go with the first option of inviting the Housing Officers to the ASCC October meeting.

**Action: Kate Massie**

## **2014/04/06 USE OF SOCIAL MEDIA TO PROMOTE COMMUNITY COUNCILS**

The Chairman introduced Ms Karen Osborne from Sandwick CC to the meeting.

Ms Osborne said that Sandwick CC had developed a Facebook page to promote the work that Sandwick CC did in their area and projects they were involved in. Their agenda and meeting papers are also displayed on their Facebook page.

Mr J Anderson asked if anyone can post a comment on their page. Ms Osborn said they could but it can be removed if not suitable. Mr J Duncan said it was good to see the minutes on the Facebook page and feels this is a good idea.

Ms Osborn said that the Community Portal was a bit onerous but the Facebook page is a lot easier to manage. Ms H Anderson asked if Sanwick CC still had a web page. Mr Osborn said they no longer had this as it was not easy to manage and incurred costs. She went on to say that the minute is still displayed in paper copy in the normal way.

Mr David Hughson said that this appears to have worked well for Sandwick CC. Cllr Sandison said that this is a good tool for local groups as it enables them to engage quickly with their community.

The Chairman thanked Ms Osborn for her presentation.

**2014/04/07 AOCB**

Ms K Osborn said that their Clerk felt that the deadline for the first round of funding applications for the Community Development Fund (CDF) was too short and would like it extended.

Cllr D Sandison suggested that this question should be put to Ms V Simpson. Ms Simpson said that the current time structure for funding application to the CDF was set to take into account what the CCs wanted. The Chairman said that the timescale for the first round of funding applications was tight and may disadvantage some CCs.

Mr J Anderson said that this is what CCs asked the Council for so it seems a bit strange to now want it changed. Mr I Walterson agreed with Mr Anderson and suggested that CCs use their core funding meantime.

The Chairman asked those present how they wished to proceed. Ms Osborn said it would appear that they would not have much support in their request. Mr J Duncan felt this was not too much of an issue as there are three bidding rounds to access the CDF.

Following a short discussion Mr J Anderson proposed that the deadline for the first round of bidding for the CDF should be extended from 30<sup>th</sup> April to 2<sup>nd</sup> May 2014; Mr J Duncan seconded this proposal. Ms Simpson will pass this on to her colleagues for action.

Ms H Anderson enquired about the training for Community Councillors. Mrs K Massie said that this was still ongoing.

**2014/04/08 DATE OF THE NEXT MEETING**

The date of the next meeting is scheduled for **Saturday 4<sup>th</sup> October 2014 at 11am, venue to be confirmed.**

This part of the meeting closed at 12.10pm

### **“Our Islands Our Future”**

Following lunch the Chairman introduced Council Leader Gary Robinson. Cllr Robinson proceeded to give a presentation on “Our Islands Our Future”.

The negotiations and discussions have developed to cover a wide range of issues such as Crown Estate; Renewables; Fishing; Oil and Gas; Community Benefit; Crofting; Aquaculture; Transport; Europe and Digital Services

- June 2013 – Shetland, Orkney and the Western Isles meet to set out their vision for a stronger future for the islands.
- July 2013 – the Scottish Government responds to the campaign by announcing a joint forum, a Ministerial Working Group, to look at potential for further devolution of powers to the islands.
- August 2013 – the UK Government’s Secretary for State for Scotland, Alistair Carmichael welcomes the debate and invites Leaders to talks. First meeting of the Island Areas Ministerial Working Group. Scottish Government agrees to respond to the campaign with a Prospectus for the islands.
- September 2013 – Our Islands Our Future Conference in Kirkwall brings together politicians, academics and experts for two days of debate. The event is hailed as a major milestone on the road to delivering more powers to the islands.
- November 2013 – Secretary of State for Scotland agrees to work toward a Concordat for the islands that the Coalition Government will sign with the three Councils.
- January 2014 – First formal talks with Scottish Labour. The Leaders meet Shadow Cabinet Secretary for Local Government and Planning, Sarah Boyack and Highlands and Islands MSP David Stewart to discuss progress and seek Labour’s support for the aims of the campaign.
- February 2014 – Further talks with Scottish and UK Government. Public engagement launched. Pursue “Our Islands Our Future” aspirations with major political parties. Publication of Scottish Government Prospectus and UK Government Concordat.

Cllr Robinson said that to date they are pleased with the impact they have had so far, with leading politicians in Edinburgh and London committed to considering the case we are making – and responding before the referendum. He went on to say that there is still a long way to go as negotiations continue in the months ahead. Cllr Robinson said it is important that our community demonstrates their support for Our Islands Our Future.

The Chairman thanked Cllr Robinson for attending the meeting and for his presentation.

Proceedings closed at 2.15pm



# LERWICK COMMUNITY COUNCIL

## 2014-2015 CDF Financial Report as at 31 July 2014

### FUNDING FOR PROJECT

	£	£
<b><u>Funds Received</u></b>		
CDF Grant Funding for Project 2014-15		1,000.00
		<u>1,000.00</u>
<b><u>Funds Awarded</u></b>		
Nil to date	0.00	
		0.00
		<u>1,000.00</u>
<b>Funds Committed</b>		
Lerwick Map Information Panel	1,000.00	
		1,000.00
<b>Estimated Free Funds</b>		<u>0.00</u>

### FUNDING FOR DISTRIBUTION

	£	£
<b><u>Funds Received</u></b>		
CDF Grant Funding for Distribution 2014-15		3,000.00
		<u>3,000.00</u>
<b><u>Funds Awarded</u></b>		
Nil to date	0.00	
		0.00
		<u>3,000.00</u>
<b>Funds Committed</b>		
Nil to date	0.00	
		0.00
<b>Estimated Free Funds</b>		<u>3,000.00</u>

Close of '14-'15 Funding Offer - 31 March 2015

# LERWICK COMMUNITY COUNCIL

## Core Funding Financial Report as at 31 July 2014

	£	£
<b><u>INCOME</u></b>		
Balance as at 28 April 2014		6,966.86
SIC Core Funding Grant 2014-15		20,923.00
Sale of TH Guides		0.00
Sale of LCC Ties		0.00
		<hr/>
		27,889.86
<b><u>EXPENDITURE</u></b>		
Office Costs	329.03	
Employment Costs	1,773.80	
Administration	77.76	
Chambers	0.00	
Accountancy	250.00	
Misc.	154.86	
Grants/Projects	584.48	
		<hr/>
		3,169.93
		<hr/> <b>24,719.93</b> <hr/>
<b><u>REPRESENTED BY</u></b>		
Balance as at 07 July 2014		<hr/> <hr/> 31,010.65 <hr/> <hr/>
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Amended Forecast - £14,559.40		
Amended Costs Remaining	12,128.81	
Annual Grants and Projects Amended Forecast - £1,880.00		
Amended Payments Remaining	1,295.52	
<b>Committed Funding:</b>		
Benches-Cunningham Way/Staney Hill installation costs	787.26	
Heritage Place Names Map - <i>Estimate</i>	3,000.00	
Renewal of damaged office floorcoverings	490.00	
Winter Festival Fireworks Display	1,000.00	
Stiles Project	850.00	
Road Safety Leaflet	551.40	
Large Print Shetland Directory	1,000.00	
Repair of office ceiling	200.00	
		<hr/>
		21,302.99
<b>Estimated Free Funds</b>		<hr/> <hr/> <b>3,416.94</b> <hr/> <hr/>



# Shetland Islands Council

Executive Manager: Iain S McDiarmid

**Director: Neil Grant**

Lerwick Community Council Clerk

Marie Sandison

Community Council Office

1 Stouts Court

Lerwick

ZE1 0AN

Planning

**Development Services**

8 North Ness Business Park

Lerwick

Shetland

ZE1 0LZ

Telephone: 01595 744293

[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for:

**Mrs Claire Summers**

**Support Officer - Development**

**Management**

Direct Dial:

**01595 744814**

Dear Sir/Madam,

Date: 20 August 2014

<b>Planning Ref:</b> 2014/256/PPF
<b>Proposal:</b> To erect industrial building for use as a builders premises (use class 5).
<b>Address:</b> Port Business Park, Gremista, Shetland, ZE1 0TA
<b>Applicant:</b> C & M Building Contractors
<b>Date of Consultation:</b> 20 August 2014

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on: <http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid

Executive Manager - Planning Service

Shetland Islands Council



# Shetland Islands Council

Executive Manager: Iain S McDiarmid

**Director: Neil Grant**

Lerwick Community Council Clerk  
Marie Sandison  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Planning

**Development Services**

8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ

Telephone: 01595 744293

[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for:

**Mrs Claire Summers**

**Support Officer - Development  
Management**

Direct Dial:

**01595 744814**

Dear Sir/Madam,

Date: 18 August 2014

<b>Planning Ref:</b> 2014/268/PPF
<b>Proposal:</b> To extend existing workshop
<b>Address:</b> Lerwick Fish Traders, Gremista Industrial Estate, Gremista, Lerwick Shetland
<b>Applicant:</b> Lerwick Fish Traders Ltd
<b>Date of Consultation:</b> 18 August 2014

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on: <http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

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If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council

## Community Council Elections 2014

### Timetable

Notice of Election (Advert seeking nominations)	Friday 12 September 2014
Closing date for nominations	Tuesday 7 October 2014
Notice of Poll/Uncontested Election	Friday 10 October 2014
Issue of Postal Ballot Papers by	Friday 31 October 2014
Closing Date for return of Ballot Papers	Thursday 20 November 2014
Verification and Counting of Votes	Friday 21 November 2014
Write to successful and unsuccessful candidates, and also Community Council Clerk, advising them formally of election result (with copies to Association of Shetland Community Councils)	Monday 24 November 2014

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#### Notes:

Election day is 20 November, and so ALL existing CC Members will continue until midnight on 19 November.

Uncontested members are elected from 11 a.m. on 20 November and those subject to a ballot are declared elected at the Count on 21 November.

The first meeting of the new Community Council must be held within one month of election day, namely by 20 December.

---

#### Election Staff:

Returning Officer – Jan Riise  
 Depute Returning Officer – Anne Cogle  
 Election Manager – Rachel Macleod  
 Election Assistants – Louise Adamson, Leisel Gair and Lynne Geddes  
 Senior Electoral Assistant [ERO Office] – Ian Leslie

#### Contact:

Anne Cogle  
 01595 74 4554  
[anne.cogle@shetland.gov.uk](mailto:anne.cogle@shetland.gov.uk)  
 or  
[returning.officer@shetland.gov.uk](mailto:returning.officer@shetland.gov.uk)